

# A Parent's Guide to Google classroom



Google Classroom is a web-based learning tool that teachers use to post assignments, communicate with students, and provide feedback on student work.

Your student's teacher will be using Google Classroom this year. This guide will provide an overview of Google classroom and introduce you to some tools that you can use to support your students learning.

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## Accessing Google Classroom

Your student can access Google Classroom using a phone (iPhone or Android), tablet, or computer (Mac, PC, or Chromebook).

Students will use their school provided email address to log in to Google Classroom.

Parents do NOT have direct access to Classroom, but are welcome to log in with their student to review course content.



Visit the iOS App Store on your iPhone or iPad to download the Google Classroom app.



Visit Google Play on your Android phone or tablet to download the Google Classroom App.



Visit [classroom.google.com](https://classroom.google.com) on your Mac, PC, or Chromebook to log in.

# Classroom Home Page

Ask your student to sign in to Google Classroom using their school-provided Google account.

**The Classroom home screen displays the courses your student is currently taking.**



- 1 Each class will be displayed as a card.
- 2 Upcoming assignments will be displayed on the class card for each class
- 3 The “to do” page lists upcoming assignments and late work.
- 4 The class calendar displays upcoming assignments by due date

# The Stream page

Click on a course card to open a class.

**You are now on the “stream” page. This is where teachers will post announcements and reminders.**

Some teachers will allow students to post comments on announcements. These comments are visible to all members of the class. Teachers have the ability to moderate and remove comments as necessary.

The screenshot shows a class stream page for 'English 10 (Online) March 2020'. At the top, there are two tabs: 'Stream' (highlighted) and 'Classwork' (with a yellow circle containing the number '3'). Below the tabs is a banner with the text 'English 10 (Online) March 2020' and 'WE GOT THIS!' along with a Google Meet link. Underneath the banner, there is an 'Upcoming' section with two assignments: 'Due Thursday #06 Symbolism in Fahren...' and 'Due Friday Share two things that you I... #06 Symbolism in Fahren...'. To the right of the 'Upcoming' section is a '1 class comment' section with a comment from Peter Pevensie at 12:09 PM. A yellow circle with the number '1' is placed over the comment section. A yellow circle with the number '2' is placed over the 'View all' link in the 'Upcoming' section. A yellow circle with the number '3' is placed over the 'Classwork' tab.

**1** Teachers use the stream page to post announcements and reminders.

**2** The stream page lists upcoming assignments.

**3** The Classwork page is where assignments are posted.

# The Classwork page

Click on classwork at the top of the stream page.

**This is where class assignments are posted.**

Students will spend most of their time on this page, reviewing, and completing course work assigned by the teacher.

The screenshot shows the Google Classroom interface. At the top, there are navigation tabs: 'Stream' (highlighted with a yellow circle 3), 'Classwork', and 'People'. Below these are utility buttons: 'View your work' (with a person icon, highlighted with a yellow circle 2), 'Meet' (with a camera icon), 'Google Calendar' (with a calendar icon), and 'Class Drive folder' (with a folder icon). On the left, a sidebar lists 'All topics' with 'Week 3 (March 30 - April 3)' selected (highlighted with a yellow circle 1). The main content area shows the selected topic with a sunflower icon and a three-dot menu. Below the topic name is an assignment card titled 'Share two things that you learned today (🎵)' with a 'No due date' and a three-dot menu. The card is dated 'Posted Apr 27' and has a green 'Assigned' status. The assignment instructions are: 'Open up the AudioRecorder app on your Chromebook', 'Click the record button and answer the question of the day.', 'Download your recording.', and 'Upload your recording to this assignment using the "attach" button'. At the bottom of the card is a 'View assignment' button (highlighted with a yellow circle 5).

- 1 The classwork page is organized into topics. Teachers will use topics to organize assignments by week, chapter, unit, or subject area.
- 2 Students can view a summary of all of their upcoming assignments by clicking “view work.”
- 3 You can navigate back to the stream by clicking the link at the top of the screen.
- 4 Students will have access to a variety of tools including Google Meet (virtual classroom), Google Calendar, and Drive. These tools may not be used by all teachers.
- 5 Students should click on an assignment to preview it. To view all of the assignment details, click “view assignment.”

# Types assignments

Your student will see three types of assignments



Week 3 (Aug. 31 - Sept. 4)



1



Intro to Week 3  4

Edited Sep 1



2



#04 Describe the relationship between Mo...

Due Sep 3, 10:00 AM



3



#06 Symbolism in Fahrenheit 451

Due Today



1 Material - this is a reference or resource post. There isn't anything to turn in or submit.

2 Discussion Question - discussions can be free response or multiple choice.

3 Assignment - Teachers use the assignment post for homework, quizzes and group projects.

# The Assignment page

Click on an assignment listed on the classwork page.

The assignment page is full of important information and details about each assignment. Students should carefully read the directions and guidelines posted on this page.

The screenshot shows a Google Classroom assignment page for "Close Reading Activity" by John Sowash, posted on Aug 5. The assignment is worth 10 points and is due on Aug 7, 10:00 AM. The assignment text includes a quote about reading and instructions on using a highlight tool. The "Your work" section shows a missing submission by Peter Pevensie - A... with a "Turn in" button. The "Class comments" section has an "Add class comment..." input field, and the "Private comments" section has an "Add private comment..." input field. Numbered callouts 1-5 point to the assignment title, points, due date, class comment input, and turn in button respectively.

1 The assignment page lists the due date, number of points, and any files that are needed to complete the assignment.

2 If enabled, students can post a class comment to ask for help from their classmates.

3 Got a question about an assignment, send a private comment to the teacher!

4 If instructed, students can attach files to send to the teacher. You can attach files from Google Drive or upload files from your computer or camera roll.

5 Don't forget to submit your work!